



# Annual Parish Meeting January 17, 2021

**St. Andrew's  
Episcopal Church**

**300 Third Street ♦**

**Elyria, Ohio 44035-5618**

**Phone 440.322.2126  
office@standrewselyria.org**

***St. Andrew's Episcopal Church***

**Virtual Annual Parish Meeting  
on Zoom**

**January 17, 2021**

Vestry completing term in February 2021

Jean Hays  
Anne Yug

Vestry completing term in February 2022

Jon Quisenbury  
Doug Skladan  
Leanne Taylor

Vestry completing term in February 2023

Bill Hebble  
Amy Kellogg  
Hans Van Wormer

# ***Saint Andrew's Episcopal Church***

## **Virtual Annual Parish Meeting, January 17,2021 Epiphany 2**

### **The Clergy and Staff of Saint Andrew's**

**The Rev. June Hardy Dorsey, Rector**

**The Rev. Gregory Stark, Assistant Rector**

**The Rev. Jane Trager, Deacon**

**Joan Van Wormer, Director of Music**

**William Taylor, Interim Sexton**

**Karen Ennes, Bookkeeper**

**Lise Day , Treasurer**

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**Virtual Meeting Agenda**  
**January 17, 2021**

Transition from Worship and Welcome

Rev. June Hardy Dorsey

*Today you are making history. Since her formation in 1837, St. Andrew's has held annual meetings to reflect and report on the past year and set a course for the coming year, giving testimony to God's love, work and guidance in the past and in the future. Through the years, the meetings have evolved to include more and varied members of the parish, record keeping has gone from handwritten minutes and reports to typed and then to digital media. The historic context of these meetings include times of peace and war, times of plenty and of want, times of civility and of upheaval.*

*Today we gather in a virtual environment for this year's annual meeting. For the first ever virtual annual meeting of St. Andrew's Episcopal Church in Elyria, Ohio. May we be grateful for those who have gone before us and faithful for those who will come after us. Through it all, may we keep our hearts and minds on God and say "yes" to God's presence and activity in our lives and the life of this parish.*

Call to order  
Opening Prayer

**Instructions for Virtual Meeting**

*Please place your audio on "mute" and use the "hand raise" icon to indicate that you would like to speak and then unmute to speak.*

*This meeting is being recorded for the record.*

*Persons are asked to please state their name before speaking.*

*Definition of Voting members – Those persons age 16 and older who are a part of St. Andrew's by being active for at least six months (attending church services & receiving communion when it has been available during the pandemic).*

*Voting will be done using the poll feature. Voting has been set up to be anonymous.*

*Those on the phone will call 440-320-8070 (Jean Hays) or 440-897-4978 (Anne Yug.)*

*Only one set of votes can be cast from each unique device sign in.*

*If there are multiple people on a sign in, one person votes online with the poll and the other(s) register their votes by calling in to Jean Hays or Anne Yug.*

*Today's electronic voting process has been rehearsed and there is every indication that it will proceed as designed. In the event that the technology malfunctions or the voting process is unable to proceed as designed, we will suspend the process in the electronic format and launch a paper ballot by mail in the coming week.*

## Appointments

Clerk: Myki Van Wormer  
Tellers: Anne Yug, Jean Hays  
Parliamentarian: Matthew Van Wormer

## Approvals

Agenda: Presentation and Approval  
2019 Annual Meeting Minutes: Presentation, (Corrections, if needed) and Approval

## Election Nominations

Nominating Committee recommends:  
Vestry – Lee Kauffman, Jay Snider, Karen Wells, Mark Skladan  
Nominations from the floor  
Motion to close nominations

Delegates to the mission area: Dorraine Toms, Hannah Barkhurst, Joe Myers  
Nominations from the floor  
Motion to close nominations

Diocesan Convention delegates for 2021 Convention held in November 2021  
(likely to be a virtual Convention )  
Nominations from the floor  
Motion to close nominations

## Election

If an election is uncontested, receive a motion to accept candidates by acclamation .

Otherwise, use “poll” feature on Zoom  
Phone participants to call designated numbers as the poll feature cannot be accessed by  
call in participants.

Share Campaign Report

Amy Kellogg

Treasurer’s Report

Doug Skladan for Treasurer, Lise Day

## About the 2020 Annual Parish Meeting Report Booklet

(It will be electronically provided to those who have provided active and accurate email addresses, paper copies will be mailed upon request. Please request a paper copy through the chat box or for those on the phone, by voice.)

## Recognitions

The Rev. June Hardy Dorsey

Parish “Open Mic” (Comments, Questions, Concerns from parish members)

Close of polls

## Election Results

(Newly elected Vestry takes office at Feb. 10, 2021 Zoom Vestry Meeting. Outgoing Vestry Members serve until Feb. 10, 2021. New Vestry Orientation will take place on Zoom, Jan. 27, 2021 7 pm.)

Remarks of Gratitude

Rev. June Hardy Dorsey

Closing Prayer

Doug Skladan

Adjournment

Rev. June Hardy Dorsey

Transition back to Worship

**Minutes of Annual Parish Meeting, January 19, 2020**  
**St. Andrew's Episcopal Church**  
**300 Third Street, Elyria, Ohio 44035**

Handouts:

Annual Parish Meeting booklet including the Annual Treasurer's Report and 2020 Budget Worksheet

Call to order at 10:15 by Rev. June Hardy Dorsey

Appointments

Clerk: Michelle VanWormer  
Tellers: Celeste Brlas, Chuck Reich  
Parliamentarian: Matthew Van Wormer

Agenda for 2020 Annual Meeting: Approved by acclamation  
2019 Annual Meeting Minutes: Approved by acclamation

Elections/Nominations

Vestry Nominations

3 Vestry members needed

Chuck Reich presented Vestry candidates: Bill Hebble, Amy Kellogg, Hans VanWormer No nominations from the floor

Patty Peacock moved and Anne Yug seconded to close nominations and accept candidates to Vestry by acclamation. Motion passed.

2020 Convention Delegates

3 delegates needed

Patty Peacock nominated herself, Anne Yug nominated herself, Hans VanWormer nominated Matt VanWormer. Hans VanWormer moved to closed nominations, Patty Peacock seconded. Motion passed. Hannah Barkhurst moved and Anne Yug seconded to close nominations and accept candidates for delegates by acclamation. Motion passed.

Mission Area Delegates

Hannah Barkhurst nominated herself, Doreen Thoms nominated herself. Chuck Reich moved to close nominations; Hans VanWormer seconded. Motion passed. Hans VanWormer moved to accept candidate for delegates by acclamation, Anne Yug seconded. Motion passed.

Share Campaign report – Amy Kellogg, see Annual Parish Meeting booklet

\$180,940 in pledges, down about \$10,000 from last year.

Minutes of Annual Parish Meeting, January 19, 2020 St. Andrew's Episcopal Church

Treasurer's report – Lise Day, see Annual Parish Meeting booklet

Vestry has only approved a budget for the 1<sup>st</sup> quarter of 2020 due to deficit forecast. Anne Yug moved to accept the report, Patty Peacock seconded, motion passed.

June distributed the “St. Andrew’s 2019 Sharing God’s Love” handout – see attached. Includes statistics on Who we are, How we’ve gathered and more. Under “Spreading the Word,” add: Holiday Cheer ad, recorded by Bill Taylor and thanks to a grant through Second Harvest and broadcast on WOBL.

Rector Report – Rev. June Hardy Dorsey, see Annual Parish Meeting booklet. Special Thanks to the outgoing Vestry members and the continued support of the Staff at St. Andrew’s.

Open Mic

Amy Kellogg asked for everyone to consider estate planning that includes giving to St. Andrew’s with unrestricted funds.

Doug Skladan advised convention delegates on meeting. Advised on question of Vestry work that needs to be done to deal with the budget for the remaining three quarters. Doug has contacted the Diocese for counsel on how to manage our deficit.

Patty Peacock thanked Lise Day for work as Treasurer and recommended we find ways to communicate our “Sharing God’s Love.” She also reminded us that although the Community Meals is self-funded, she proposed we form a “Friends of Community Meals” group to fundraise specifically to assist to help with St. Andrew’s utilities and general operating expenses.

Sarah Schuster recommended we communicate we have a library, child care, choir, etc. here at St. Andrew’s. She also asked how we might partner with Christ Church Oberlin to fund some of our ministries.

Doug Skladan – closing prayer  
Hans VanWormer moved to adjourn; Hannah Barkhurst seconded.

Respectfully Submitted  
Michelle VanWormer, Clerk

**2020 Official Acts**

	<u>2019</u>	<u>2020</u>
Sunday Eucharist	96	25
Sunday Morning or Evening Prayer	1	39
Weekday Eucharist	20	6
Weekday Prayer Services	27	61
Home Communion	19	1
Life Care Sunday Worship	7	2
Abbewood Eucharists	9	2
Baptisms	1	2
Confirmation, Receptions, Reaffirmations	0	0
Marriages	0	0
Renewal of Marriage Vows	0	1
Burials, Memorials	7	3

Baptisms: Matthew Watson Skladan  
Deaths: Lynn Mand, Nancy Plas, Joe Quisenbury

# ANNUAL REPORTS

## Clergy and Sr. Warden

### Rector

*“Having been warned in a dream not to return to Herod, they left for their own country by another road.” Matthew 1: 12*

So concludes the Gospel reading for Epiphany Sunday, which in 2020 was Jan. 5. Hearing those familiar words has often been an encouragement to me as it is a reminder of God’s care and provision, God’s communication and the creativity sometimes needed to go to a familiar place...by another road.

When those words were heard over 54 weeks ago, St. Andrew’s had newly launched a Strategic Plan that was the culmination of a year of listening, praying, planning, dreaming and discerning. The new mission statement was, “Sharing God’s Love” and a new organizational structure for our parish was being finalized. It seemed as if St. Andrew’s was well-positioned to begin the implementation of a well-considered plan for mission and ministry... along another road. Even long-standing financial challenges were being approached with renewed focus and support from members of Bishop Hollingsworth’s staff. It seemed as if the three-year long emphasis on transparency, accuracy and accessibility regarding St. Andrew’s financial life was coming to fruition.

Just exactly how much of “another road” it was going to be could not be imagined. By mid-March, the world-wide Co-Vid 19 pandemic had come to Ohio and in-person worship had been suspended for the whole Diocese. All in person gatherings and meetings in the beautiful building on Third Street were cancelled.

In the ensuing months, “another road” truly became the way we would go as we worked, prayed and problem solved; learning new skills and assessing accessibility for ministry in every facet of church life and ministry.

Every year in this report, I emphasize what I believe to be highlights of the year. Going on “another road” characterized many of these highlights for 2020. Throughout this report, I have used the pronoun “we” because very little of what happened in March – December of 2020, happened at the hands of just one person. Even more than usual, St. Andrew’s stepped up to be the church. More than ever before the meaning of “we are the church” was experienced as the Spirit of the Lord led and empowered St. Andrew’s.

I have long believed that stress on a system magnifies its strengths and its weaknesses. This was apparent as the year progressed and gave testimony to racial inequity and economic fragility following the murder of George Floyd and the continuation of shutdowns related to the pandemic. The political polarization during the election cycle and beyond signified the divided nature of our nation.

In the 31 years that I have been preaching, the sermons for this year were among the most difficult to write and preach *and* the lectionary readings seemed most relevant. Through it all, St. Andrew’s remained faithful, pivoting and “going another way” as we sought to “Share God’s Love” through worship, outreach, study and fellowship.

In April, when it became apparent that this new reality was not to be short-lived, I was led to begin looking for the gifts in the midst of this challenging time. Here are some that I discovered.

1. Innovative and creative worship tools can be used in virtual worship with greater ease and accessibility than in, in person worship.
2. Mid-winter evening meetings are easier on Zoom and no one has to drive on dark roads.
3. Advocacy for the marginalized can be done from places of quarantine and shelter.
4. Ingenuity and thinking through important details allow needed ministries to continue even with the limitations of being separated and unable to gather in the building.
5. Groups determined to study and learn, about anti-racism, about prayer, about dialogue, about worship, were not deterred by the inability to meet in person. Throughout 2020 St. Andrew's hosted 4 anti-racism book groups, a yearlong dialogue group looking through the lens of race and class in Elyria, weekly mid-week morning prayer and seasonal additional prayer services.
6. More people from St. Andrew's have become familiar with and worshiped "in" the National Cathedral in 2020 perhaps than all previous years combined, experiencing a sense of connection with the wider church.
7. St. Andrew's knows how to reach out and take care of one another outside of organized pastoral ministry. (Often I would make a pastoral contact, only to discover that several parish members had already reached out to the one being contacted.)
8. That grief and loss calls for gathering in whatever manner we can and that "not enough" can sometimes hold us until "enough" can happen.
9. That generosity shows up in the gifts of time, talent and treasure in the midst of multiple layers of limitation. When the resources of some were diminished, the resources of others were given to fill the gaps.
10. That St. Andrew's ministry leaders, those in front and those behind the scenes, are stalwart, resilient and dedicated, with ministry as an outward expression of their spirituality and faith. This is true in times of difficulty as well as in times of ease.
11. Sometimes hard conversations are easier on Zoom as evidenced by the difficult but necessary work of the Resource Management Commission and Vestry regarding 2021 budget cuts.
12. That the children and youth in our midst are adept "digital natives" and that tech skills are not necessarily determined by age.

Today we gather in early 2021 in a still tumultuous landscape, still grieving loss and facing uncertainty. We reflect on 2020 and can name gifts and identify the clear movement of God's Spirit as we travel "another way." May this new year be marked by continued clarity of mission, resilience of heart, glimpses of hope, the sure and certain truth that we are on the road with each other and that nothing can separate us from the Love of God.

Respectfully Submitted, The Rev. June Hardy Dorsey, Rector

## Assistant Rector

At the start of 2020, what did you anticipate for the year? I was looking forward to new youth programs, running my first half marathon, going on a retreat for millennial and Gen-X clergy, starting up a bible study, and spending more time with you all. It can be easy to focus on the things that didn't happen, the plans cancelled. But instead, I want to look at some of the growth over the year. We transitioned our Sunday services and other programs onto zoom with amazing adaptation, we found new ways to share our stories, we even were able to do an entire Easter Vigil trusting that God was present in the darkness of our homes as we told the story of our salvation. That night will stand out for me as much as at the end of 2020 when many of our children and youth (including several who had not been able to participate in years prior) told the story of the Nativity and of the Magi and of Christ's Birth.

I pray that we will be able to return to in-person, that we can sing once more, that we celebrate and share in the Eucharistic feast. I pray that we can see one another without masks. I pray that we can take the experiences of this year and deepen our care for one another. I will highlight some of the children and youth ministry programs in a separate section, but I want to share a few other highlights from 2020. Several members of the diocese, myself included as a part of my continuing education, attended the Rooted in Jesus conference, which was a partnership between the Episcopal Church Foundation, FORMA, and several other organizations that work on evangelism, community partnerships, and faith formation. I was trained as a facilitator for dismantling racism with youth ministries, along Anna Sutterisch and others who helped lead some of our youth in a weekend retreat in November at Bellwether. At Christ Church we did an Ash Wednesday service in Fairchild Chapel to provide better connections to college students and faculty who otherwise might not have had an opportunity to worship God and to remember our mortality together as we trust in God's generosity and grace. The clergy of Lorain County held a day long retreat at Bellwether at the start of Lent, and continued to build up our support for each other and for the work in each of our parishes.

In 2020, I continued as a member of Diocesan Council and the Task Force for Ministry and Outreach with Young Adults. I completed my third and final year of Newly Ordained clergy group meetings. I organized and facilitated with other provincial chaplains a gathering for college students and young adults held at Techry Towers just north of Chicago February 14-16. I was able to help with one fish fry before we had to shut down because of COVID-19. We started up a 20s and 30s bible study over zoom in May. Some of us marched in protests against the murder of George Floyd and helped organize with mutual aid organizations in Cleveland. In the fall I was appointed to the reparations sub-committee in diocesan council's work on racial justice and equity. I preached in person, I preached from home, I preached recorded from a pulpit imagining folks in their pews. I also preached from distance as I drove home to visit with my family this summer. I was able to attend and participate in a socially distant and masked ordination of one of my dear friends to the priesthood in Pittsburgh. In the fall I helped oversee with other board members the hiring of a new chef and the transition of Oberlin Weekday Community Meals' program from in-person to pick-up services. In October, I took over and am sharing the role of co-chair looking ahead to expanding the board to have better representation from across Oberlin and the county. It has been a year!

Respectfully Submitted,

The Rev. Gregory D. Stark

## Senior Warden

It has been an honor and a pleasure to serve again as your Senior Warden this past year and periodically over the past three decades. It has been a wonderful fulfilling spiritual journey, where most of the time our church was healthy and vibrant and on one occasion there was turmoil. I have decided that it is time to move on and will not accept any nomination that might occur for the 2021 election of senior warden. It's time for someone else to assume this leadership responsibility.

The most important thing that I learned as a senior warden is to know my role and my relationship with my rector. It is to serve as a partner in ministry, an advisor, an encourager, a supporter, and a confidante to the rector. To maintain a healthy relationship and hope that God will lead us through prayer to make the best decisions in whatever situations are encountered.

It is interesting to note that the canons of the Episcopal church do not provide any duties of a senior warden other than to notify the bishop "when a parish is without a rector". Our bylaws add a few other duties:

1. To preside over regular and special meetings of the Vestry in the absence of the Rector.
2. To select an Audit Committee prior to the December Vestry meeting.
3. To perform any other duties designated by these bylaws or requested by the Rector or the Vestry.

It was important for me to develop a job description that included some additional duties besides those of my role with the rector.

- † First to pray that God guides me as a leader in making decisions for various issues and the future direction of the church. To always try to be aware of the health and needs of the parish.
- † To attend, be a resource, and provide support for all commission and committee meetings.
- † Be available to the sexton to discuss various building issues and respond and make decisions for emergency repairs.
- † Regarding finance, meet with the treasurer, bookkeeper and money counters as needed. Sign checks and contracts that are approved by the vestry.
- † Encourage current and new members to become active in the leadership of the church.

We have come a long way in completing some of our strategic plan goals but have more work to do. I hope that many of you will decide to get involved in future discussions. We have a magnificent old building, but it demands much of our resources. We must find a balance between the priorities of our physical infrastructure and personnel needs. I hope you will look at the 2021 Operating Budget and see the commitment made by the Resource Management Commission and the Vestry in drafting and approving this budget.

Finally, I wish to thank all of you that have supported me and worked to make St. Andrew's a special place for worship, family gatherings, community service and presence.

In God's Service, I Remain,

Doug Skladan – Senior Warden

# Commission Reports

## Congregational Development Commission

The Congregational Development Commission was formed in March 2020 and was charged with the responsibility to oversee all committees and ministries related to faith formation (adult and child education), parish life (fellowship and service), lay pastoral care and in-reach, outreach to the community (i.e. community meals/food pantry) and advertising (to increase awareness of St. Andrew's to the larger community).

The pandemic took hold and by late March, our ability for in-person meetings became limited which forced us to meet via zoom throughout the remainder of the year. It was challenging to try to address goals and visions for the Church mission in an on-line format. We realized that there were going to be obstacles that we would have to overcome if we were going to support the community during this pandemic.

We had to understand that the Church was not closed. Our mission was not on hold. Our calling to love our neighbor had not changed. How we addressed these things would need to evolve.

Some of our initial discussions about the possibility of offering St. Andrews facility as a welcoming/drop in center were tabled due to the pandemic shutdown.

Ongoing outreach – In 2020 the Heather Campbell Reich Community Meals Program leadership role transitioned from Chuck and Margo Reich to Bill Hebble. The Commission would like to thank Chuck and Margo for their years of faithful service leading the Community Meals program. The program also transitioned in 2020 from in-person dining to offering take home meals due to social distancing guidelines from the State.

The food pantry was suspended in May due primarily to the overlap of food distribution services that were being offered by other organizations in the community during this pandemic. There were subsequent discussions on how we could focus our outreach in a different way.

We discussed the option of offering a personal care pantry and performed a needs assessment. We discovered that there was already a personal care pantry that the Methodist Church was running next door, so our focus shifted to the personal care needs of the areas homeless population. In collaboration with the Neighborhood Alliance, St. Andrew's will be providing personal care product welcome baskets to homeless families that are currently being housed in area Motels. We will also distribute a "shopping" list to these families, which the clients can fill out for personal care items for their own individual needs on a monthly or twice monthly basis.

In other areas of mission the Commission is working on the implementation of the Small Group Ministry, where individuals can build trusting relationships with God and one another. These small groups will meet for conversation, practice and prayer.

In August the group watched a Webinar- "Being a Dispersed Church During Covid-19" We learned how can we still be in one body when we are in many dispersed parts and discussed what can we do outside of the Church building.

In early October an Advocacy Committee was formed to address social justice and equity issues. The first act was to compose a letter that could be signed by concerned individuals and sent to our local representatives. The letter asked the representatives to address the ending of the moratorium on renter's evictions and to establish rental assistance programs for those who were affected by job loss due to Covid 19. Please look for more advocacy opportunities from this committee.

Our most recent activity to help foster congregation participation and fellowship was the Christmas decorating contest. There were inside and outside categories and we had a lot of fun seeing the Christmas spirit of a number of our St. Andrew's family.

If you would like to be a member of this commission, please contact Greg Hebble ([greg@elyriaefence.com](mailto:greg@elyriaefence.com))

We welcome more participation and fresh ideas

Yours, In Service,

Greg Hebble

## **Resource Management Commission**

The Resource Management Commission (or "RMC" for short) is a combination of the former Building and Grounds, Finance and Holy Currencies commissions. Our vision is to be good stewards of our resources (financial, buildings and improvements, environmental and spiritual). Being good stewards means that we must engage in the 6 Holy Currencies of Truth, Relationships, Leadership, Wellness, Money and Time and Place. If we want to continue to thrive as a mission-driven parish, then we can't just focus on one Currency (i.e., money) to the exclusion of the others. Although RMC has been in existence for less than a year I think we were able to accomplish quite a lot amidst the backdrop of the pandemic and we did it by building relationships and telling the truth to one another and realizing that there is more to St. Andrew's than the building at 300 Third Street . I have to thank my fellow RMC members for their dedication, hard work and thinking outside the box—so thank you to Lise Day, Jean Hays, Karl Kirk, Patty Peacock, Gary Pressnell, Barb Prior, Jon Quisenberry, Doug Skladan, Bill Taylor, Hans Van Wormer, Joanie Van Wormer, Mike Von Gunten, Greg Stark and June Hardy Dorsey.

Highlights for 2020:

1. Our goal is to balance the budget by 2022 and we took a giant step toward accomplishing this goal. We worked hard to prepare a budget for 2021 that would reduce our deficit. To that end we reviewed our utility contracts for telephone, gas and electric and found providers that would reduce our utility costs. We are already reaping the benefit of these new contracts. We also took a hard look at the cost of our copy machine and decided to let the contract expire in March of 2021. We decided to take a leap of faith in 2021 and will be using printers and outside resources to keep our costs down. We also had to make the hard decision about our staff. It is the largest expense of our budget and it had to be addressed. To be honest, that was one of our hardest meetings.

2. We obtained a PPP loan under the CARES Act which will be forgiven in 2021. It gave us some breathing room as we adapted to the “new normal”.
3. We planned our Stewardship Campaign for 2021 based on “Our Money Story”. We raised over \$177,000 which was well above our goal. As I said at one of our Zoom church services, I have never achieved the stewardship goal at any time I have been the stewardship chair—who knew you just needed a global pandemic! Seriously though, thank you St. Andrew’s parishioners. You are inspiring.
4. We continue to take care of, and improve, our building. We are continuing the work to remodel the first floor classrooms. We worked on reviving the tradition of having our Carillon ring throughout downtown Elyria. Some additional repairs will be undertaken this winter and we hope to have the fully restored Carillon back in service by May. We are also looking for plans for a pollinator garden and some new signage. We know that we need to update our kitchen and are working on plans to achieve that goal. To that end, we are looking at possible grants and Diocesan assistance.

Respectfully submitted by Amy E. Kellogg, chair

### **Worship Commission**

At the direction of the Strategic Plan a “Worship Task Group” was formed in Jan. 2020 with the goal “to review and look at our church services with a fresh eye.” Group members visited worship services in other parishes in the Diocese and beyond, reporting back about their experiences. When the pandemic hit in March, and it became apparent that the skills of this group were needed as we moved ahead into uncharted territory around Sunday worship, I gathered the group on Zoom and asked if they would serve as an ad hoc Worship Commission. “This is not what you signed up for but this is what your church and I need at this time so I’m asking you to pivot and serve as a resource and support as we explore how to worship in the midst of a pandemic.” To a person they agreed and from that point forward gathered on Zoom repeatedly as needed. They helped design, interpret and make decisions from a parish wide survey about re-gathering in person when that was permitted. They served as a source of feedback and reflection as we prayed and discerned the best and most sustainable way forward in designing and leading virtual worship. They provided valuable insight about the timing and scope of continued virtual worship to be offered in addition to in person worship when that is possible again. They showed up, helped decide and then provide the ushering, cleaning and temperature taking to keep parishioners, staff and clergy safe when we briefly gathered for in person worship in Sept. and Oct. I am grateful for the gifts of this group, initially identified for one purpose and generously made available for another purpose when that was needed. Members of the Worship Task Group are Barb Prior, Patty Peacock, Jay Snider, Michael Taylor, William Taylor, Robert Sharkody, Mark Skladan, Sarah Schuster and Will Parsons. Joan Van Wormer also joined the group at my request.

I also express gratitude to the worship leaders, lectors, Altar Guild, ushers, lay preachers and tech support people. You help worship at St. Andrew’s (in person and held virtually) to bring glory to God, bring meaning to participants and strengthen the faith of our community.

Respectfully submitted, The Rev. June Hardy Dorsey, Rector

## Youth Ministry Commission

In the fall of 2019, St. Andrew's put together a commission on youth ministry. This commission identified some key hopes for youth ministry looking ahead. We agreed on a program to start in the spring and were able to hold a few weeks of programs for middle and senior high youth rooted in the curriculum *These Are Our Bodies*. This faith-based curriculum from Church Publishing helps expand questions of bodies, consent, puberty, and the social changes of middle and high school (with age-specific books for younger children and for adults as well) with connections to our Prayer Book, the Bible, and the broader Episcopal tradition. I was so excited for this program to start, and I am so grateful for the parents, the youth, and for our two facilitators Bill Hebble and Jeremy Secaur. Even though we did not complete the program in the spring, it was an important start in what I hope will be a vibrant youth ministry in Lorain County. We had a youth climbing outing, a buckeye-making party with other youth from the Mission Area, and had several of our youth participate in the Diocesan Winter Convocation program.

In May and June, I started a twice a week reading hour on Monday and Wednesdays with children in first through fifth grade as we read *A Wrinkle in Time*. As many schools were closed and children were at home, we wanted to think of some way for us to connect and share what was going on in our lives. We had prayer together and journeyed with Meg and Calvin and Charles Wallace across the universe as they worked to save Meg and Charles Wallace's father and support each other in the process.

We were planning for a program for VBS that was about stewardship of creation, *Great Big Beautiful World*, from Menno Media. When COVID first hit, we weren't sure what the timeline would be. As summer approached and Bellwether cancelled their summer programs we made the call to alter our plans. We adapted the program and sent out around 20 boxes to children for a VBS at home and online hybrid. We had lots of amazing artwork and plants that grew and even were able to sing some songs together over zoom. Thanks to the work of the Taylors, Cathy Secaur, and Ellen Otis (who even put together a snack bag and the signature sparkling lemonade of VBS for each day of the week), we were able to stay connected with this wonderful tradition of our parishes.

At the end of the summer we organized a beach day at Lakeview park, and while some people had to cancel or postpone, I am hoping that will become an end of summer tradition. In the fall we started an occasional zoom catch-up with youth, alternating weeks with middle and senior high students. We put together two Sunday school boxes / mailings for the fall "semester" – one for All Saints Sunday, which has a book for family faith formation at home and specifically common prayers for families, as well as a tall votive candle decoration and a saint from our church calendar, Lesser Feasts and Fasts. We also had an advent box with coloring sheets and lectionary-based questions for families. I miss our Advent Adventures and all of our crafts together and sharing meals together. I hope that at some point in 2021 we will be able to gather again together and celebrate the way God is forming us to be disciples to bring justice and reconciliation to God's creation.

Respectfully submitted, the Rev. Gregory D. Stark, Assistant Rector

# Ministry Reports

## Altar Guild

St. Andrew's was blessed to have dedicated members who were called to serve where and whenever asked. In addition, Cathy Whalen joined the leadership team this year.

The year started normally with Epiphany, preparations for monthly Holy Eucharist at The Abbewood and Sunday worship services. In February, St. Andrew's Altar Guild was asked to serve as Altar Guild for the Diocesan Winter Convocation, held at Kalahari in Sandusky.

Following the March 15 service, all in-person worship was suspended due to the COVID 19 worldwide pandemic. The Altar Guild took on additional responsibility at this time, assisting Sexton Joanne Pressnell in cleaning and sanitizing the Chancel and Sacristy. Pews, walls, floors, cupboards were sanitized, altars were stripped, all linens were washed, remaining consecrated elements were reverently consumed and all vessels were washed and sanitized.

In September, in-person worship resumed with strict guidelines regarding handling of Communion elements and vessels as well as conduct and practices in the Sacristy. Six weeks later, in-person worship was again suspended for the remainder of 2020. Nevertheless, due to the upcoming Celebration of the Incarnation of Our Lord, members of the Altar Guild decorated the church minimally but meaningfully, to serve as a reminder of the glorious season and shared virtually with our parish and all of Elyria (and beyond) through the marvels of technology.

In His Service,  
Ellen Otis and Cathy Whalen for St. Andrew's Altar Guild

## Columbarium

Karl Kirk, Joan Van Wormer, and Karen Wells serve on the Columbarium Committee with the Rev. June Hardy Dorsey, ex officio. Committee meets twice a year unless scheduled otherwise.

Niche Reservations Columbarium has 19 of 32 niches reserved with payment. Committee will begin an expansion initiative when 27 niches have been reserved with payment. The current design was chosen with the option for a later expansion of another 32 niches.

Interment There was one interment in the Columbarium in 2020.

Engraving the Names and Dates of Birth of the Living In response to inquiry by parishioner, Columbarium Committee voted to allow the option, moving forward, of names of persons reserving the niches to be engraved upon reservation or at a later time before occupancy, at an additional cost of \$150, payable at the time this arrangement is made. Only the names can be added for living persons because Eickoff Columbarium Company will not engrave any dates until the death dates can be added. (This is related to the limitations of the company's engraving equipment. )

## Financial State of Columbarium Account

Balance in Columbarium Fund as of 12/31/2020 is \$4810.90.

### Transfer of Funds

Columbarium Committee recommended to the Vestry that any balance over \$5000 on 12/31 of every year, be transferred to the parish as Miscellaneous Income for the following year's income. If a later expansion of the Columbarium is determined, the Columbarium Committee anticipates asking the Vestry for a loan for the portion of the cost of expansion over \$5000. The rationale for this is that the Columbarium Committee has minimal funding needs, which can easily be covered by the \$5000 balance. Following the practice of other parishes with Columbaria, the excess funds can be a source of income for the parish. The \$5000 transfer also helps cover the cost of maintenance, temperature control and security of the space.

Ongoing Publicity and Education Periodic publicity about the Columbarium Ministry will be offered through the Parish's communication avenues to educate and inform the parish about this ministry.

Pastoral Ministry During the period when church building use is restricted and in person worship suspended due to the pandemic, arrangements may be made with the Rector by those who would like to access the Columbarium are for prayer and meditation.

Respectfully Submitted,

The Rev. June Hardy Dorsey, (Columbarium Committee , ex officio)

### **The Heather Campbell-Reich Community Meal Program**

As we all know, 2020 has been a very odd year; ripe with challenges and barriers that, at times, could seem insurmountable. In light of the pandemic, the Heather Campbell-Reich Community Meals program, in cooperation with the Second Harvest Foodbank, had the opportunity to use innovative and creative ways to continue this vital ministry in our community. While the method of service delivery may have changed, the need in our community has not. Second Harvest has continued to provide periodic updates regarding the status of the COVID-19 pandemic and its impact on their partner charities. Second Harvest has been a valuable resource to answer questions to ensure that this essential ministry could continue and in a manner that adheres to state and federal mandates. The following narrative will provide detailed information regarding the transition of the community meals program to both a new parish member and ensuring the safety of our guests and volunteers during the COVID-19 pandemic.

I originally began the process to assume the duties of the community meals program in the winter of 2020. Chuck and Margo Reich, the previous ministry leaders, hosted several meetings and training sessions during this time to ensure a seamless transition. However, in March of 2020, the pandemic was in full swing and the transition was put on hold while problem solving occurred to ensure the continuation of the ministry. With the permission and cooperation of the Second Harvest Foodbank, Chuck and Margo developed a process to provide take-out meals to our guests while working diligently to ensure the safety of guests and volunteers. As part of the new requirements, masks became a requirement for all guests and volunteers. Thanks to generous donations, masks were on hand to provide to community meals guests for anyone that did not have one to ensure no one was denied a meal. Tape was placed throughout the Holly Lane parking lot to establish clear social distancing boundaries. A table was set up near the Church entrance on Holly Lane where boxed meals would be placed to ensure volunteers could also practice proper social distancing. Meals were provided to each guest based upon their reported family size. Bottled water, milk, and coffee were also on hand for each

guest. Signage was also placed to advise guests of social distancing guidelines as well as near Middle Avenue advertising that meals were being provided. Additionally, to ensure the changes met the needs of the community, Chuck and Margo also provided each guest with plastic bags (ordered from Second Harvest), plastic cutlery, and snack items to be distributed to each guest (snack items dependent upon availability at Second Harvest or items were purchased directly). Because of the success of these implementations, I have continued with the same practices as I have assumed this ministry. Masks are still required for guests and volunteers and masks are on hand for those without. Boxed meals are provided based upon guest request and bottled water, milk, and coffee are still available to all guests. Bags, equipped with snack items, and cutlery are also still provided. The community meals program has noticed some modest increased costs to purchase these needed but items; however, they are necessary to ensure the program can continue to meet the needs of the community.

The program is also blessed to have several area churches that assist with meal provision. When the program was initially implemented, the days St. Andrew's hosts the meal were days a meal was not provided at another location. This has continued today. Currently, St. Andrews partners with Emmanuel Lutheran, 1<sup>st</sup> United Methodist, Avon Methodist, and Redeemer Lutheran Churches who come to our building to serve a meal to our guests. Early in the pandemic, Chuck and Margo, along with the VanWormer family, assumed much of the responsibilities of serving meals while COVID-19 protocols were established and implemented. Today, all of our partner churches are providing meals; even as cases continue to rise. I have made every effort to remain in consistent contact with our partners to update volunteers on protocol and to assess the comfort level of those serving (many of our volunteers do fall under the category of being vulnerable to COVID). Our volunteers have seemingly become comfortable with contacting me directly to discuss concerns, update me on needed product, and to discuss menu changes. The only meals that have been cancelled to date were two meals in early December due to inclement weather. Since I have been overseeing the program, no meals have been cancelled due to COVID.

I formally became responsible for this ministry in September of 2020. My primary duties related to this ministry include ordering product from Second Harvest, receiving product orders at St. Andrews, shopping for product that cannot be obtained from Second Harvest, monitoring product inventory, meal planning and menu distribution, coordinating volunteers in cooperation with the Rector, data collection, and monthly statistics reporting to Second Harvest. Currently, all of the community meals product is being stored in Andy's Place while renovations are being completed in the primary storage rooms. Additionally, I have completed all training required by Second Harvest in order remain complaint with state and federal requirements including civil rights training, safe food handling and preparation, and the use of the Second Harvest online system. Take-out meals will be continuing for the foreseeable future. I have ensured that all necessary items (such as cutlery and bottled water) are on hand to be provided to our guests. Meals served at St. Andrews occurs six times per month. The St. Andrews parish serves a meal on the fourth Wednesday of each month. The chart below illustrates total meals served for each month beginning in August (this is the time that I formally began tracking this data).

This data is available in hard copy at all times per Second Harvest requirements:

<b>Month</b>	<b>Total Number of Meals Served</b>
August	327
September	405
October	411
November	336
December	180*

\*This number is lower due to 2 missed meals because of inclement weather

Traditionally, the number of guests may decline during the winter months. However, St. Andrews and its partners are prepared for any number of guests to participate in this valuable community service.

I continue to be mindful of all costs associated with the Community Meals Program. The Community Meals Fund is utilized for this purpose and grants are also awarded by Second Harvest Food Bank. I would like to offer a very special thank you to Doug Skladan for his work on a grant from Giant Eagle which secured an additional \$2,000 for the community meals program. Also, a special thank you to Emmanuel Lutheran Church for their recent monetary donation to the Community Meals Program.

I would like to express my sincerest thanks to Chuck and Margo Reich for their education and support during this transition. Because of their dedication, I felt prepared to assume this ministry. Also, a very special thank you to our dedicated St. Andrew's volunteers whom help make this program a success: the VanWormer family, the Hebble Family, the Nagy Family, the McDonald Family, the Yug Family, the Taylor Family, the Hays Family, the Frazier Family, and of course the Reverend June Hardy Dorsey family. Please know that I thank God for all of you.

Respectfully submitted,

Bill Hebble, Heather Campbell Reich Community Meal Ministry Facilitator

## **Music Ministry**

When I made this report last year at the Annual Meeting, I never would have thought that we would experience all that we experienced in 2020. When the pandemic hit, it soon became apparent that singing was one of the ways the virus was most easily spread. That meant that all live singing in church ended abruptly. It was and remains a deep loss in worship, but we have tried to address this loss by offering opportunities for "singing along" at home during worship services.

We press forward, thanks to the virtual worship services on Zoom and have experimented with ways to make meaningful music in this format. I began recording preludes and postludes as well as hymns for the hymn sing. It seemed especially important to play this music on the familiar Skinner organ so that people could hear the music in a way that was similar to the way they heard it in the church building. This seemed to be meaningful to many people and appreciation was expressed in the chat box of Zoom worship.

In addition to Sunday worship music, we continually tried to provide music ministry through Vacation Bible School, the Christmas pageant and several services during the liturgical year, most recently the Intergenerational Epiphany Service.

I also took the opportunity for some music education through providing background information on some of the hymns we sang... how they came to be written and the story behind some of them. Through researching in preparation for these "mini-lessons," I realized more and more the rich heritage of our music, some going back that goes to the 1600s and this has strengthened my sense of appreciation for the repertoire.

Producing and recording the music for virtual worship became a family endeavor, Hannah Barkhurst helping to sing the hymns we recorded and Myki Van Wormer, recording very prelude, hymn and postlude that was shared in the virtual worship service.

In the midst of challenges ,a highlight of the year was to participate in two large-scale virtual choirs. One made up of over 700 singers across the whole Episcopal church, nationwide and one consisted of singers across The Diocese of Ohio. The Diocesan choir offered music for the Annual Convention and Christmas. The Easter choir music was first shared in the National Cathedral Easter Service and then made available across the church . Several choir members were able to participate in these choirs.

This time has also provided opportunities to open our eyes (ears) to different types and styles of recorded music and we have discovered that it also reaches people in meaningful ways.

As 2021 begins, I continue to look forward and though we don't know the exact timeline, I know that we will gather once again in person and raise our voices in song, praising and giving glory to God.

Faithfully yours,

Joan Van Wormer  
Music Director  
January 12, 2021

## **Strategic Plan Report**

It has been over a year since the plan was adopted by the vestry and has helped our church to focus our attention on key issues and challenges. The implementation began shortly after and many goals have been accomplished as you can read in the various Commission Reports. Some are still in progress and others may be changed. The vestry will have a zoom meeting on January 13<sup>th</sup> to reevaluate the plan and to see how we are progressing and if we are on target. They will then determine if corrective action is needed.

If you do not have a copy of the Strategic Plan, please email me at [dskladan@msn.com](mailto:dskladan@msn.com) or Rev. June Hardy Dorsey at [revjunehd@gmail.com](mailto:revjunehd@gmail.com). Perhaps some of you will even consider becoming a member of one of our commissions in 2021.

Respectfully submitted, Doug Skladan – Senior Warden

# Treasurer's Report

## St. Andrew's Financial Report St. Andrew's Episcopal Church, Virtual Annual Parish Meeting Jan. 17, 2021 on Zoom

Presented by Sr. Warden, Douglas Skladan standing in for Treasurer, Lise Day

Early in 2020, the newly formed Resource Management Commission was charged with creating a proposed 2021 budget for approval by the Vestry. This proposed budget is attached for parish-wide distribution. An overall goal set forth by the Strategic Plan is a balanced budget for St. Andrew's by 2022, eliminating the need to draw from savings for operating costs and limiting draws from investments to the 4.5% recommended by the Diocese of Ohio.

A subcommittee of the Resource Management Commission (RMC) prayerfully and carefully created this proposed budget, using the ongoing principals of sustainability, transparency, and accessibility in reporting. The Rev. Brad Purdom and the Rev. Percy Grant of Bishop Hollingsworth's staff provided information and guidance at several points in the overall process.

Noteworthy changes are highlighted below. Budget Subcommittee members are: Jean Hays, Amy Kellogg, Mike Von Gunten, Barb Prior, Patty Peacock, Lise Day and Doug Skladan with the Rev. June Hardy Dorsey, ex-officio. Gratitude is expressed for their thoughtful and informed work in leading St. Andrew's in her mission of "Sharing God's Love."

### Highlights of 2020 End of Year Reports

1. Operating revenue exceeded anticipated operating revenue by \$16,000
2. Operating expenses were less than anticipated by \$29,000
3. Instead of a \$34,000 deficit, the year ended with a \$6900 surplus.
  - a. Calculation for building, utility and sexton expenses used for outreach was updated.
  - b. Minimized building use and renegotiation of rates resulted in lower utility expenses.
  - c. Program and personnel expenses were reduced due to moving from in person to virtual programming and lowered building occupancy.
4. As reported in the final 2020 Report on 1-19-2021, St. Andrew's has \$75,628 in Huntington Bank (of these funds, \$9961 is available for general operating expenses with the remainder being designated funds.)
5. As reported in the final 2020 Report on 1-19-2021, St. Andrew's has \$ 932,191 in invested funds, all which are designated by donors or Vestry.

### Highlights of Changes from 2020 Budget to 2021 Budget

1. **Utility expense decreased** by reduction in rates negotiated with new providers.
2. **Assessment expense decreased** by recalculating the percentage of building expense and sexton responsibilities relating to outreach ministries.
3. **Clergy expense decreased** by 10% reduction in clergy pay, travel, professional development, and pension. (Unused Professional Development funds are carried over from 2020 to 2021 budget.)
4. **Staff expense decreased** by:
  - a) 10 % reduction in Music Director pay
  - b) 10% reduction in Sexton pay and pension

- c) the elimination of the Administrative Assistant position
  - d) the creation of a position of Communications and Outreach Assistant
  - e) the cost of Nursery personnel to be charged to Youth Ministry Fund which also funds the position of Youth Minister.
5. **Copier costs decreased** by elimination of copier after current copier lease term ends in March 2021. A donated printer will be used for small “in house” copying and with larger printing jobs being outsourced to local printer.
  6. **Program expenses decreased** due to temporary decrease of in person programs in 2021 during the continuation of the pandemic. The intention is that as the pandemic passes and in person programs and ministries increase, additional funds will be made available. Ministry leaders are encouraged to request more funds as needed as the year progresses.
  7. **Pledge and plate income decreased** in light of anticipated shortfall due to pandemic (It is noteworthy that actual 2020 income was \$16,000 higher than anticipated. The 2021 pledge income to date is also \$16,000 higher than the Pledge Goal .)
  8. **Poad Endowment** was transferred to Youth Ministry Fund held in the Diocesan Joint Investment Fund per Ohio rules for trusts and designated funds. (Details available upon request.)
  9. **Thomas Endowment** was renamed as Reserve Fund for Special Projects, continues to be held in the Diocesan Joint Investment Fund per Vestry action and Ohio rules for trusts and designated funds. (Details available upon request. )

Financial Documents attached:

1. 2020 Statement of Financial Position
2. 2020 Statement of Revenue and Expense
3. 2021 Parish Budget